Venue Access Guide

Welcome to [Venue Name].

Getting Here

Address details: [Include clear address details]

Public Transport: [Describe what public transport options can get you to the venue. Include bus and train stops, and if there is a taxi and rideshare dedicated drop-off and pick-up zone]

Car Parking: [Describe the car parking options, including if there are disability parking spaces and how many]

Photo

Nearby Road Activity: [Describe how busy the surrounding roads are during different times of the day or during special events. Highlight less busy entry options.]

Entrances: [Outline the different entrance points to the venue, including photographs]

Accessibility: [Provide information about the entrance access points such as ramps, uneven surfaces, and sliding doors. Include information on any potential barriers like stairs that can impact accessibility. Highlight the most accessible entrance points for individuals using mobility aids like wheelchairs or walking sticks.]

Venue Layout and Facilities

Detailed Map/Diagram: [Include a map or diagram showing the layout of the venue, marking key areas like exits, bathrooms, and quiet zones. Add if there is a family room or change room.]

autismsa

Toilets: [List the different kinds of toilet facilities available (e.g., male, female, gender-neutral, disabled, family). Describe where the toilets are located and whether they are easy to find and access. Specify if toilets use hand dryers or paper towels — noting that paper towels are often preferred as they are quieter.]

Quiet and Escape Areas: [Clearly identify where someone can go if they feel overwhelmed, ensuring these areas are accessible and well-signposted.]

Room/Area Descriptions

Sensory Details

Noise Levels: [Describe the typical noise levels in your venue and any quiet areas available. Highlight high noise level areas such as TVs, kitchen noise, and music. Share how the noise level varies across times of day, or days.]

Lighting: [Describe the lighting in your venue, including any natural light and options for dimming or adjusting lighting, and how it varies throughout the day or during events.]

Smells: [Describe any strong smells that may be present in your venue such as food, smoking areas, or cleaning products, and how they are managed.]

Crowds: [Outline busy times and spaces in the venue.]

Seating Options

Options Available: [Detail and provide photographs of what types of seating are available — cushions, standard chairs, booths, etc. — and the textures of the seating, such as a woven chair, velvet ottoman, etc. Some people have aversions to particular textures.]

Food

Menu Options: [Outline if there are any adjustments to the menu such as a sensory-inclusive menu, adult-sized kids menu, or a build-your-own menu. Identify if there are photos of food items, and if all ingredients are listed on the menu. Also, identify if there are gluten-free, dairy-free options.]

Ordering

Location of Ordering: [Explain where guests can order food and drinks, such as if it is counter ordering, QR code, or if it is table service. Some people may prefer QR code so they do not have to communicate with staff directly.]

Autism-Friendly Events

Orderings: [Describe any specific autism-friendly events such as quiet dinners, sensory-inclusive dinners, quiz nights that your venue offers the community. If you do offer these events, include:

    Planning: Consider clarifying these questions:
- Will I need to pre-book, or can I turn up without a reservation?
- Can I bring a carer with me?

    Schedule/Timeline: Provide a timeline of activities, if applicable. Include arrival time, start time, and end time.

    Separate Entrance: If there is a separate entrance into the event, provide details here.

    Event Menu: If there is a different menu for this event, provide a copy of the menu.

    Quiet Areas: Indicate where a person can go if they feel overwhelmed.]

Contact

Contact Details: [Provide contact details including phone, text, and email address they can use if they have accessibility questions.]